

*K. Dery, Asst.*  
TOWN OF ORLEANS  
TOWN CLERKS OFFICE

## FINANCE COMMITTEE MINUTES

10 AUG 12 PM 1:53

The July 14, 2010, meeting of the Orleans Finance Committee was convened by Chairman Larry Hayward at 5:30 p.m. in the Nauset Room of the Orleans Town Hall. Present constituting a quorum were Chairman; Larry Hayward, Vice Chairman; Ms. Gwen A. Holden Kelly, Secretary; Mr. Mark Carron, Mr. Dale Fuller, Mr. John Hodgson, Mr. Edward Barr, Mr. Paul Rooker, Mr. Walter Bennett, Mr. Rick Sigel (joined the meeting at 5:35) Absent members; None, all present

### Approval of Minutes:

No minutes were presented for approval

### Guests:

Mr. Jon Fuller, Selectman Liaison

### (NB) New Business:

#### *Reserve Fund Transfers:*

The following end of year transfers where presented to the committee by Mr. David Withrow, Finance Director.

**(NB-01) On a motion made by Mr. Bennett, Seconded by Vice Chairman Holden Kelly, the committee approved unanimously a transfer in the amount of \$30,229.94 from the Reserve Fund to Department 423, Snow Removal, line item, Salaries Expense, to cover the 2010 deficit.**

Mr. Withrow, in response to a question, stated that the snow removal deficits over the past few years were; 2005 - \$135,000; 2006 - \$65,000; 2007 - \$39,000; 2008 - \$84,000 and 2009 - \$162,000.

**(NB-02) On a motion made by Vice Chairman Holden Kelly, Seconded by Mr. Fuller, the committee approved unanimously a transfer in the amount of \$53.53 from the Reserve Fund to Department 01690, Old Kings Highway Regional Historic District Committee, line item, Expense to cover the purchase of a stamp in the amount of \$73.99.**

**(NB-03) On a motion made by Mr. Bennett, Seconded by Vice Chairman Holden Kelly, the committee approved unanimously a transfer in the amount of \$28.42 from the Reserve Fund to Department 01690, Old Kings Highway Regional Historic District Committee, line item, 511400 to cover Part-time payroll.**



## FINANCE COMMITTEE MINUTES

### **Adjournment:**

**There being no further business before the committee the meeting was adjourned at 5:42 p.m..**

Respectfully submitted

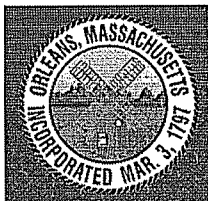
Mark E. Carron  
Secretary

### **Next Meeting:**

*Wednesday, July 22, 2010 at 7:00 at the Town Office Building, Nauset Room.*

### **Attachments:**

None



## FINANCE COMMITTEE MINUTES

### TOWN OF ORLEANS

#### REQUEST FOR TRANSFER FROM THE RESERVE FUND

DATE: 7/7/10

TO: Orleans Finance Committee

FROM: SNOW REMOVAL

RE: DEPT: # 423 LINE ITEM: # SALARIES EXPENSES

Request is hereby made for the following transfer from the reserve fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws.

\* PRESENT BALANCE IN ACCOUNT \$ (30,229.94)  
AMOUNT TO BE EXPENDED \$ —  
AMOUNT TO BE TRANSFERRED FROM RESERVE \$ 30,229.94

PLEASE GIVE SPECIFIC REASON FOR TRANSFER:

TO ELIMINATE SNOW REMOVAL DEFICIT FOR FY 2010.

Mark J. Budnick  
Department Head

\*Present Balance is correct as of 7/7/10  
Date

David M. Matus  
Town Accountant

Approved X Disapproved \_\_\_\_\_

John Kelly 7/12/10  
Town Executive Date

#### ACTION OF FINANCE COMMITTEE

DATE OF MEETING \_\_\_\_\_

NUMBER PRESENT AND VOTING \_\_\_\_\_

TRANSFER APPROVED \_\_\_\_\_

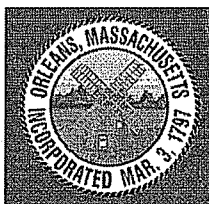
Chairman, Finance Committee

TRANSFER DISAPPROVED \_\_\_\_\_

Chairman, Finance Committee

Expenditures must be of an extraordinary or unforeseen nature and the transfer will be vested before any expenditure in excess of appropriation is incurred.

White	Copy:	Town Executive
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Pink	Copy:	Finance Committee
Gold	Copy:	Department



## FINANCE COMMITTEE MINUTES

### TOWN OF ORLEANS

#### REQUEST FOR TRANSFER FROM THE RESERVE FUND

DATE: July 6, 2010

TO: Orleans Finance Committee

FROM: OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT COMMITTEE

RE: DEPT: # 01490 LINE ITEM: # EXPENSE

Request is hereby made for the following transfer from the reserve fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws.

\* PRESENT BALANCE IN ACCOUNT \$ 39.05  
AMOUNT TO BE EXPENDED \$ 92.58  
AMOUNT TO BE TRANSFERRED FROM RESERVE \$ 53.53

PLEASE GIVE SPECIFIC REASON FOR TRANSFER:

NEEDED TO PURCHASE DATE STAMP AT \$73.99.

Department Head

\*Present Balance is correct as of 7/6/10  
Date

Town Accountant

Approved X Disapproved \_\_\_\_\_

Town Executive

Date

#### ACTION OF FINANCE COMMITTEE

DATE OF MEETING \_\_\_\_\_

NUMBER PRESENT AND VOTING \_\_\_\_\_

TRANSFER APPROVED \_\_\_\_\_

Chairman, Finance Committee

TRANSFER DISAPPROVED \_\_\_\_\_

Chairman, Finance Committee

Expenditures must be of an extraordinary or unforeseen nature and the transfer will be vested before any expenditure in excess of appropriation is incurred.

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## FINANCE COMMITTEE MINUTES

### TOWN OF ORLEANS

#### REQUEST FOR TRANSFER FROM THE RESERVE FUND

DATE: JULY 6, 2010  
TO: Orleans Finance Committee  
FROM: OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT COMMITTEE  
RE: DEPT: # 011690 LINE ITEM: # 511400

Request is hereby made for the following transfer from the reserve fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws.

\* PRESENT BALANCE IN ACCOUNT \$ 101.85  
AMOUNT TO BE EXPENDED \$ 130.27  
AMOUNT TO BE TRANSFERRED FROM RESERVE \$ 28.42  
PLEASE GIVE SPECIFIC REASON FOR TRANSFER:

TO COVER PART-TIME PAYROLL.

[Signature]  
Department Head

\*Present Balance is correct as of 7/6/10  
Date Town Accountant

Approved X Disapproved \_\_\_\_\_  
[Signature] 7/12/10  
Town Executive Date

#### ACTION OF FINANCE COMMITTEE

DATE OF MEETING \_\_\_\_\_  
NUMBER PRESENT AND VOTING \_\_\_\_\_  
TRANSFER APPROVED \_\_\_\_\_ Chairman, Finance Committee  
TRANSFER DISAPPROVED \_\_\_\_\_ Chairman, Finance Committee

Expenditures must be of an extraordinary or unforeseen nature and the transfer will be vested before any expenditure in excess of appropriation is incurred.

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Pink	Copy:	Finance Committee
Gold	Copy:	Department

